

Guide to DCE Technical Reports - templates

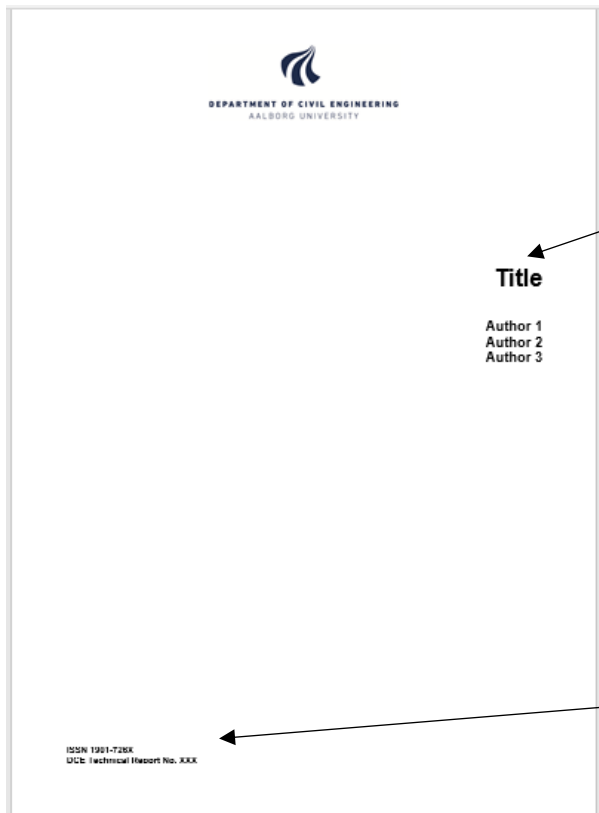
The templates include the following master pages:

- Front page
- Title page
- Back of title page
- Inner side of back page ("page 3" of cover)
- Back page
- Spine text (found in the link "Template for spine of technical reports")

The font Verdana must be used.

The print format of the paper is optional, for example, A4, A5, B5 or other format.

Front page:



- Insert title and author(s).
- You may want to insert an illustration. This shall be placed flush right after the name of the author(s).
- To get a serial number, please contact the information office (info@civil.aau.dk), replace XXX with this serial number.

Title page:

Aalborg University
Department of Civil Engineering
Group Name

DCE Technical Report No. XXX

Title

by

Author 1
Author 2
Author 3

Month 20YY

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- Insert Group/division name
- Replace XXX with the serial number.
- Insert title
- Insert author(s) name(s)
- Insert the correct month and year

Back of title page:

Scientific Publications at the Department of Civil Engineering

Technical Reports are published for timely dissemination of research results and scientific work carried out at the Department of Civil Engineering (DCE) at Aalborg University. This medium allows publication of more detailed explanations and results than typically allowed in scientific journals.

Technical Memoranda are produced to enable the preliminary dissemination of scientific work by the personnel of the DCE where such release is deemed to be appropriate. Documents of this kind may be incomplete or temporary versions of papers—of part of continuing work. This should be kept in mind when references are given to publications of this kind.

Contract Reports are produced to report scientific work carried out under contract. Publications of this kind contain confidential matter and are reserved for the sponsors and the DCE. Therefore, Contract Reports are generally not available for public circulation.

Lecture Notes contain material produced by the lecturers at the DCE for educational purposes. This may be scientific notes, lecture books, example problems or manuals for laboratory work, or computer programs developed at the DCE.

Theses are monographs or collections of papers published to report the scientific work carried out at the DCE to obtain a degree as either PhD or Doctor of Technology. The thesis is publicly available after the defence of the degree.

Latest News is published to enable rapid communication of information about scientific work carried out at the DCE. This includes the status of research projects, developments in the laboratories, information about collaborative work and recent research results.

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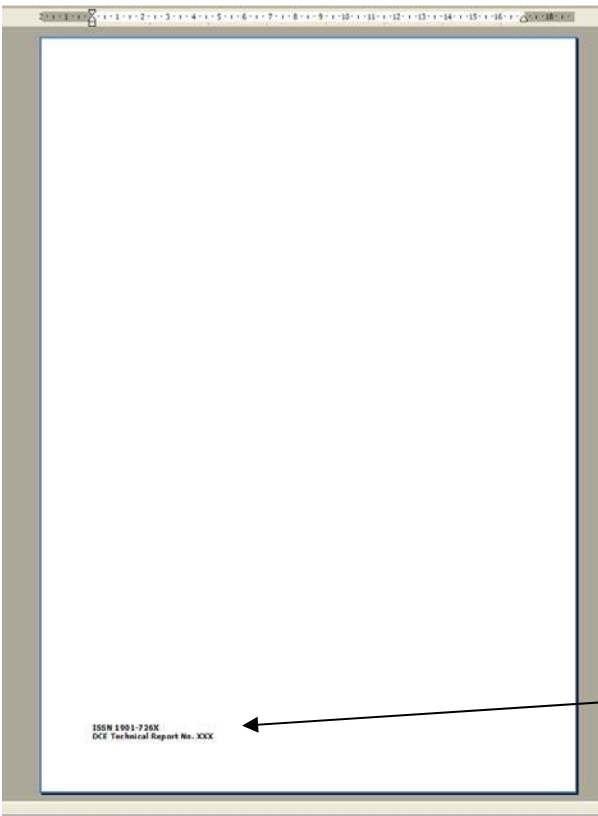
ISSN 1901-726X
DCE Technical Report No. XXXX

- Insert year of publication
- Insert name of printing company (Aalborg University, if printed at the university)
- Replace XXX with the report serial number.



Inner side of back page ("page 3" of cover page):

- This page may be used to show previous issues in the series, for example, on the same subject or project, or by the same author(s) etc.



Back page:

- This page may be used as PR for the publication.

- Replace XXX with the report serial number.

Spine text (see link “Template for spine of technical reports”):

- For theses of 120 pages and above, there is sufficient width on the spine to use a spine text (use preferably Verdana 12 pt.).
 - Replace XXX with the report serial number.

